

VZCZCXRO9791

RR RUEHAG RUEHAO RUEHAP RUEHAST RUEHAT RUEHBC RUEHBI RUEHBL RUEHBZ
RUEHCD RUEHCHI RUEHCI RUEHCN RUEHDA RUEHDBU RUEHDE RUEHDF RUEHDH
RUEHDT RUEH DU RUEHED RUEHEL RUEHFK RUEHFL RUEHGA RUEHGD RUEHGH RUEHGI
RUEHGR RUEHHA RUEHHM RUEHHO RUEHHT RUEHIHL RUEHIK RUEHJO RUEHJS RUEHKN
RUEHKR RUEH KSO RUEHKUK RUEHKW RUEHLA RUEHLH RUEHLN RUEHLZ RUEHMA
RUEHMC RUEH MJ RUEHMR RUEHMRE RUEHMT RUEHNAG RUEHNEH RUEHNG RUEHNH
RUEHNL RUEHNP RUEHNZ RUEHPA RUEHPB RUEHPD RUEHPOD RUEHPT RUEHPW RUEHQU
RUEHRD RUEHRG RUEHRN RUEHROV RUEHRS RUEHSL RUEHTM RUEHTRO
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DE RUEHC #7926 2361554

ZNR UUUUU ZZH

R 241537Z AUG 09

FM SECSTATE WASHDC

TO ALL DIPLOMATIC AND CONSULAR POSTS COLLECTIVE

RUEHTRO/AMEMBASSY TRIPOLI 9247

UNCLAS STATE 087926

SIPDIS

A/LM, TRAVEL AND TRANSPORTATION DIVISION

E.O. 12958: N/A

TAGS: [ATRN](#) [AFIN](#) [APER](#) [AMGT](#) [KSEP](#)

SUBJECT: Pricing Survey for Travel Management Services

1. The Department is requesting posts' input to help determine the best approach for Travel Management Centers (TMC) to charge for their services.

2. The E-Gov Travel Services (ETS) contract requires fully loaded transaction pricing and therefore does not contain an economic price adjustment clause. It has been suggested that the Department should return to the Management Fee structure in-lieu of existing transaction pricing. Under the Management Fee structure, the TMC would bill for regional account managers as was done under the previous General Services Administration (GSA) contracts. Please note: Transaction fees pay for requested travel services and are a "pay as you go" charge per itinerary, assessed at the time of sale. Management fees pay for the requested travel services and the TMC's overhead and are usually paid by the month.

3. Please respond to the questions below in the order stated:

a. Is post currently using ETS?

b. Are you currently using or are you planning to procure local TMC fulfillment services instead of using the ETS contractor (Carlson Wagonlit)?

c. Should the TMC be reimbursed for foreign conversion fees?

d. Should travel fulfillment services be priced by transaction fees or by payment of a management fee?

4. Please e-mail responses and any questions regarding this survey to Transportationquery@state.gov by COB September 30, 2009.

5. Minimize considered.
CLINTON